



STANDING ORDER REQUEST FORM

Thank you very much for supporting our work with young people.

Nowadays, many people can set up a **Standing Order** by simply using their mobile App or by phoning their bank or building society directly. If you can do so, then please use the Charity's account details below, specifying the amount and timing of your Standing Order:

Bank: HSBC

Account Name: Hogarth Charitable Trust Company Limited

Account Number: 22021765

Sort Code: 40-02-13

If, however, you do not use a mobile App and prefer hard copy records, then please print and complete this form and send it to your bank or building society so that they can set up your Standing Order.

Whichever of these two options you choose, please also email a copy of this completed form to accounts@hogarthtrust.org.uk or post the completed form to: Centre Manager, Hogarth Youth & Community Centre, Duke Road, Chiswick, W4 2JR. This enables the Charity to maintain accurate records and to claim Gift Aid, if appropriate.

I wish to support the Youth Programme run by the Hogarth Charitable Trust Company Limited by setting up a Standing Order to make payments on a regular basis.

I would like to give - please circle one of the options below or write a different amount (X)

£10

£25

£50

£100

£X

I would like to pay on the following date of each month (*add DD/MM thus confirming the month to initiate your donations*):

MY DETAILS

Title:

First Name:

Surname:

Address:

Line 1:

Line 2:

Town / City:

Post Code:

Email address:

Instruction to your bank or building society to pay by Standing Order

Please complete this form and deliver to your bank or building society.

Name and full postal address of your bank or building society

To: The Manager	Bank/Building Society
Address	
Postcode	
Service User Number	
<input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>	
Reference	
<input type="text"/>	
Instruction to your Bank or Building Society:	
<p>Please pay by Standing Order from the account detailed in this instruction subject to the safeguards assured by the Standing Order Guarantee.</p>	

Instruction to your Bank or Building Society:

Please pay by Standing Order from the account detailed in this instruction subject to the safeguards assured by the Standing Order Guarantee.

Name of Account Holder(s)

Account Number

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Sort Code

Three empty rectangular boxes arranged horizontally, intended for children to draw or write in.

Signature

Date / /

Banks and building societies may not accept Standing Orders instruction for some types of account.

If you are a UK taxpayer you can increase the value of your gift to our Charity at no extra cost.

gift aid it



Please confirm by Circling Yes below:

Circle Yes Yes. I am a UK taxpayer and would like the Hogarth Charitable Trust Company Limited to treat this donation and any donations I make in the future or have made in the past four years as Gift Aid donations, until I notify you otherwise.

I understand that if I pay less Income Tax and/or Capital Gains Tax than the amount of Gift Aid claimed on all my donations in that tax year, it is my responsibility to pay any difference. I also understand that The Hogarth Charitable Trust Company Limited will reclaim 25p of tax on every £1 that I give.

Please let us know if you wish to cancel the declaration, change your name and/or address or no longer pay sufficient tax on your income and/or Capital Gains.

ON BEHALF OF TEAM HOGARTH
THANK YOU VERY MUCH FOR YOUR SUPPORT